

RISK ASSESSMENT

The risk assessment helps you to evaluate risk on how you operate and then gets you to consider ways in which the risk can be reduced further, remember the festival is a family event, so make consideration for small children and the elderly.

If you have a risk assessment document already which covers the below then please feel free to supply that for us to review in place of completing the below.

You should consider what risk there is:-

- for you and your staff when laying out and working your stand,
- for the general public visiting or purchasing from your stand.

Hazard Identified	Persons at Risk	Risk Level High/Med/Low	Action required to reduce Risk	New Risk Level High/Med/Low
<i>Example: Tripping over guide ropes or pegs used for marquee</i>	<i>All in vicinity</i>	<i>Medium</i>	<i>Mark all guide ropes with high visibility bunting and cordon off trip hazard</i>	<i>Low</i>

Declaration

I believe that the information contained in this Risk Assessment is correct at the time of submission, if the risks change then I shall notify Daventry Town Council as soon as possible, otherwise I risk having my booking cancelled.

Print Name:

Sign Name:

Date: